

SMALL CHARITY CONSTITUTION

Suitable for small charities with an annual income under £5,000 that don't own a building or employ people and do not intend to register with the Charity Commission.

1 NAME

The charity's name is Save Our Sand Hayle, St Ives Bay

2 THE PURPOSES OF THE CHARITY ARE:-

To promote the conservation, protection and improvement of the physical and natural environment of Hayle Estuary, Beach, Harbour and Towans for public benefit and the protection and maintenance of the St Ives Bay Bay's coastal and marine environment.

To advance the education of the public in the natural and cultural history, conservation, environment and management of St Ives Bay, Hayle Estuary, Beach, Harbour and Towans.

INDICATIVE POWERS

The Association has the following powers, which may be exercised only in promoting the Objects:

- a. To work with any authority, organisation or individual to:
 - i. Support integrated management
 - ii. Facilitate coordinated action
 - iii. Encourage greater access
 - iv. Promote best practice towards economic, environmental and community sustainability
- b. Assist in resolving issues and preventing conflicts for the benefit of Hayle Estuary, Beach, Harbour and Towans.
- c. To work for a sustainable future for St Ives bay, Hayle Estuary, Beach, Harbour and Towans where we have a vibrant, dynamic, equitable and thriving coast
- d. To promote environmental and coastal issues in Hayle Estuary, and St Ives Bay, West Cornwall and nationally as appropriate.
- e. To promote or carry out research
- f. To provide advice
- g. To publish or distribute information
- h. To co-operate with other bodies
- i. To support, administer or set up other charities/associations
- j. To raise funds, but not by means of taxable trading
- k. To hire property of any kind
- l. To employ paid or unpaid agents, staff or advisers

- m. To enter into contracts to provide services to or on behalf of other bodies
- n. To do anything else within the law which promotes or helps to promote the

3 TRUSTEES

The charity shall be managed by a committee of trustees who are appointed at the Annual General Meeting (AGM) of the charity.

4 CARRYING OUT THE PURPOSES

In order to carry out the charitable purposes, the trustees have the power to:

raise funds, receive grants and donations

apply funds to carry out the work of the charity

co-operate with and support other charities with similar purposes

do anything which is lawful and necessary to achieve the purposes

5 MEMBERSHIP

The charity shall have a membership. People who support the work of the charity and are aged 18 or over, can apply to the trustees to become a member. Once accepted by the trustees, membership lasts for 3 years and may be renewed. The trustees will keep an up-to-date membership list.

The trustees may remove a person's membership if they believe it is in the best interests of the charity. The member has the right to be heard by the trustees before the decision is made and can be accompanied by a friend.

6 ANNUAL GENERAL MEETING - AGM

The AGM must be held every year, with 14 days notice given to all members telling them what is on the agenda. Minutes must be kept of the AGM.

There must be at least 5 members present at the AGM.

Every member has one vote.

The trustees shall present the annual report and accounts.

Any member may stand for election as a trustee.

Members shall elect between 3 and 8 trustees to serve for the next year. They will retire at the next AGM but may stand for re-election.

7 TRUSTEE MEETINGS

Trustees must hold at least 3 meetings each year. At their first meeting after the AGM they will elect a chair, treasurer and secretary. Trustees may act by majority decision although the Chair will have a casting vote if a decision is tied.

At least 3 trustees must be present at the meeting to be able to take decisions. Minutes shall be kept for every meeting.

If trustees have a conflict of interest they must declare it and leave the meeting while this matter is being discussed or decided.

During the year, the trustees may appoint up to 2 additional trustees. They will stand down at the next AGM.

The trustees may make reasonable additional rules to help run the charity. These rules must not conflict with this constitution or the law.

8 MONEY AND PROPERTY

Money and property must only be used for the charity's purposes.

Trustees must keep accounts. The most recent annual accounts can be seen by anybody on request.

Trustees cannot receive any money or property from the charity, except to refund reasonable out of pocket expenses.

Money must be held in the charity's bank account. All cheques must be signed by 2 trustees.

9 GENERAL MEETINGS

If the Trustees consider it is necessary to change the constitution, or wind up the charity, they must call a General Meeting so that the membership can make the decision. Trustees must also call a General Meeting if they receive a written request from the majority of members. All members must be given 14 days notice and told the reason for the meeting. All decisions require a two thirds majority. Minutes must be kept.

Winding up - any money or property remaining after payment of debts must be given to a charity with similar purposes to this one.

Changes to the Constitution - can be made at AGMs or General Meetings. No change can be made that would make the organisation no longer a charity.

General Meeting - called on written request from a majority of members.

Trustees may also call a General Meeting to consult the membership

SETTING UP THE CHARITY

This constitution was adopted on 12 July 2011. A list of Trustees is available on request.

